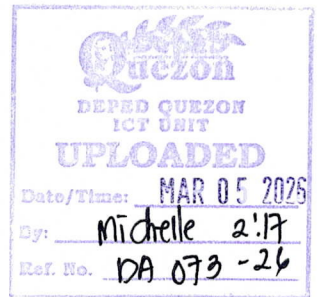




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 073, S. 2026
March 5, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for endorsement as per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, and the concerned public.

(Visit www.deped.gov.ph)

INVITATION TO THE SEMINAR ON PROCUREMENT MASTERY: A STEP-BY-STEP APPROACH ON THE NEW GOVERNMENT PROCUREMENT REFORM ACT (RA 12009)

The Philippine Association of Records Officers and Archivists, Inc. (PAROA, Inc.), in collaboration with the Government Procurement Policy Board – Technical Support Office (GPPB-TSO) will conduct a training/seminar titled “Procurement Mastery: A Step-by-Step Approach on R.A. 12009”, scheduled on April 15-17, 2026, at the Crown Legacy Hotel, corner Montinola St., Kisad Rd., Baguio, Benguet.

All Heads of the Procuring Entity (HoPE), BAC Members, BAC Secretariats, TWG Members, Procurement Officers, and End-Users who have not yet attended any training on Republic Act No. 12009 are hereby encouraged to attend to ensure proper understanding, effective implementation, and strict compliance with the law.

Please be advised that related costs which may be incurred by the interested participants shall be charged to School/Division MOOE or other local funds, subject to usual accounting and auditing rules and regulations. They are also reminded to strictly observe **Time-On-Task Policy**, and strict compliance to **No Disruption of Classes Policy of the Department as stipulated in DepEd Order No. 09, s. 2005.**

For further details, please see attached document for reference.

prochec03052026

DEPEDQUEZON/TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |

(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>



February 27, 2026

SDS. ROMMEL C. BAUTISTA
Schools Division Superintendent
Quezon
Department of Education

Dear Mr. Bautista:

Greetings!

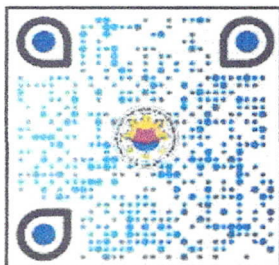
The **Philippine Association of Records Officers and Archivists, Inc. (PAROA, Inc.)**, in collaboration with the **Government Procurement Policy Board – Technical Support Office (GPPB-TSO)**, is pleased to announce its conduct of Training / Seminar on **"Procurement Mastery: A Step-by-Step Approach on R.A. 12009"**, scheduled on **April 15, 16, & 17, 2026** at the **Crown Legacy Hotel**, corner Montinola St., Kisdad Rd., Baguio, Benguet.

This three-day seminar aims to equip participants with essential knowledge and practical guidance on the **New Government Procurement Act (R.A. 12009)** and its **Implementing Rules and Regulations (IRR)**. It will provide a clear, step-by-step discussion of key procurement procedures to ensure proper implementation, strengthen compliance, and promote transparency and accountability in public procurement. Participants will further enhance their competencies in procurement planning, bidding processes, and contract management, while staying updated on current procurement reforms and policies. This training likewise serves as a valuable platform for professional collaboration and the exchange of best practices among procurement practitioners.

In line with this, we are cordially inviting Local Chief Executives, Department Heads, BAC Chairpersons and Members, BAC Secretariat, Technical Working Group Heads and Members, Procurement Officers/Staff, Supply/Property Officers, Administrative Officers, End-Users and other personnel from the National Government Agencies, Local Government Units, State Colleges and Universities, and Government Owned and Controlled Corporations who handle the procurement processes of their respective offices/agencies.

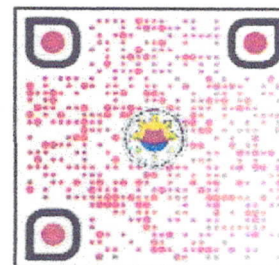
The said activity will accommodate participants on a first-come-first-served basis with a registration fee of **Eight Thousand Eight Hundred Pesos (Php 8,800.00)** for **Live-In** participants and **Six Thousand Eight Hundred Pesos (Php 6,800.00)** for **Live-Out** participants. Payment in cash or check shall be payable only to the **Philippine Association of Records Officers and Archivists, Inc.** To ensure that slots are held for interested participants, we would be very grateful if you could confirm your attendance ahead of time via the **QR Code or Link** below.

QR for Live-In



<https://q.me-gr.com/l/ProQR-3BG26LI>

QR for Live-Out



<https://q.me-gr.com/l/ProQR-3BG26LO>


Important Note: You may be directed to an Advertisement Page. All you need to do is to tap on **"Skip Advertisement"** and you'll get straight to the form.

For confirmation, further inquiries, and clarifications, you may call our telephone no. **(02) 8650 - 4235** or call and text our mobile nos. **(Smart) 0960-518-9048 / 0943-927-3119 (Sun)**. You may also email us at paroa2005.inquiry@gmail.com (main) or paroaofficialcommunication@gmail.com, aira.paroa2005@gmail.com (alternate email), as well as the email address with which you received this communication/invitation.

Be assured that we are one with you in your aspirations for the professionalization and development of personnel in your agencies/offices.

Thank you so much and more power.

Very truly yours,


DR. DIOBEIN C. FLORES, EdD., DPA, PhD
National President